

**RECORD OF PROCEEDINGS  
SOUTHINGTON LOCAL SCHOOLS  
BOARD OF EDUCATION**

Regular Meeting

October 25, 2023

6:00 p.m.

The October 25, 2023 regular meeting was called to order by President, Mr. Terry Kelly at 6:00 p.m. Roll call was followed by the Pledge of Allegiance.

Roll Call: YES: Mrs. Dunn, Mr. Freeman, Ms. Gibbs, Mr. Gilanyi, Mr. Kelly

Visitors-Ashley Miranda, Pam Houser

Approval of minutes

Motion by Mr. Gilanyi, seconded by Mr. Freeman to approve the minutes of the regular meeting held September 21, 2023.

Roll Call: YES: Mrs. Dunn, Mr. Freeman, Ms. Gibbs, Mr. Gilanyi, Mr. Kelly

Treasurer's Agenda:

Upon the Recommendation of the Treasurer a motion by Ms. Gibbs, seconded by Mrs. Dunn to approve the Treasurer's Agenda items A through E as submitted (including exhibits).

Roll Call: YES: Mrs. Dunn, Mr. Freeman, Ms. Gibbs, Mr. Gilanyi, Mr. Kelly

**A. Financial Reports**

Cash Summary Report (Fund/SCC) – September, 2023 (Exhibit 1)  
Disbursement Summary Report – September, 2023 (Exhibit 2)

**B. Bank Reconciliation – September, 2023 (Exhibit 3)**

**C. Investment Summary – September, 2023**

		<i>September 2023</i>		<i>Fiscal-to-Date</i>	
<i>Fund</i>	<i>Fund/ SCC</i>	<i>FNB Sweep</i>	<i>FNB MMA</i>	<i>FNB Sweep</i>	<i>FNB MMA</i>
General Fund	001-0000	27,447.25	0.69	78,975.90	2.04
Lunchroom Fund	006-0000	1,839.53		5,750.09	
Elementary Library	008-9001	48.47		146.53	
Russ Scholarship	008-9901	32.04		96.86	
	<b>Total</b>	29,367.29	0.69	84,969.38	2.04
<b>Investment</b>	<b>Rate</b>	<b>Month End Balance</b>			
<b>FNB Sweep</b>	5.65%	6,742,411.24			
<b>FNB MMA</b>	0.081%	10,004.42			
<b>Total Invested</b>		6,752,415.66			

**D. Monthly Spending Plan Reports – September, 2023 (Exhibit 4)**

**E. New Fund**

Special Revenue Fund – High School Activities Fund (018-9024)  
Special Revenue Fund – Middle School Activities Fund (018-9124)

NEW BUSINESS:

Resolution 23.23 –Commendation of Girls’ Softball Team

Motion by Mrs. Dunn, seconded by Ms. Gibbs to approve the following resolution:

Resolution 23.23  
Commendation of Girls’ Softball Team

WHEREAS, Tiffany Hudak, Varsity Softball Coach, Assistant Coaches, Rich Hudak, Brian Piecuch, Adam Lehmann and Dorothy Kren and the following players:

Jaclyn Blake	Kelsey Kren	Mia Russomanno
Alaynah Cox	Julia Krukowski	Morgan Strock
Abby Grimm	Gabriella Nieves	Samantha Strock
Gabrielle Hromada	Lauren Nordstrom	Ava Westenfelder
Tatum Hudak	Julia Piecuch	Nicole Williams
Kylee Iser	Natalie Piecuch	

WHEREAS, the Southington High School girls’ softball team won the “Stripes Division” and finished the season with a 16-6 record ; and

WHEREAS, these Varsity players were District champs and played in the Regional semi-finals; and

WHEREAS, these accomplishments brought honor to themselves, their families, and for their school; therefore, be it

RESOLVED, that the girls’ softball team be commended for their outstanding accomplishments and that this resolution be spread upon the official minutes of the Southington Board of Education and that a true copy be presented to them.

Roll Call: YES:. Mrs. Dunn, Mr. Freeman, Ms. Gibbs, Mr. Gilanyi, Mr. Kelly

8 Man Football

Motion by Mr. Kelly, seconded by Mr. Freeman to approve acceptance into the Northern 8 man football league for 2024-2025 and 2025-2026 seasons.

Roll Call: YES:. Mrs. Dunn, Mr. Freeman, Ms. Gibbs, Mr. Gilanyi, Mr. Kelly

STRS Disability Retirement

Motion by Mr. Gilanyi, seconded by Mrs. Dunn to approve the decision of the State Teacher’s Retirement System in granting disability retirement for Rhonda Shaffer effective June 1, 2023.

Roll Call: YES:. Mrs. Dunn, Mr. Freeman, Ms. Gibbs, Mr. Gilanyi, Mr. Kelly

Employment-Supplemental

Motion by Mr. Kelly, seconded by Mr. Freeman to approve Jim Wolke for AM Duty for early arrivals for the 23.24 school year. (MOU approved 9.21.23)

Roll Call: YES:. Mrs. Dunn, Mr. Freeman, Ms. Gibbs, Mr. Gilanyi, Mr. Kelly

Employment-Supplementals

Motion by Mr. Kelly, seconded by Mr. Freeman to approve the following supplemental contracts for 2023-2024 pending pre-employment requirements and contingent upon a sufficient number of eligible students participating as determined by Board policy.

- Adam Lehmann- Ass't Basketball- step 3, 9 years exp.
- Amy Ashcraft & Kaite Ross –Ass't Girls Basketball- step 1, 2 years exp- they will split a contract
- Derrick Westenfelder- Ass't Boys Basketball- step 1, 4 years exp
- Dylan Dye- Ass't Boys Basketball- step 1, 1 year exp
- David Motz & Chayse Harris- Elementary Boys Basketball- step 1, 0 years exp- they will split a contract
- Brittany Davis- Elementary Girls Basketball- step 1, 0 years exp.

Roll Call: YES:. Mrs. Dunn, Mr. Freeman, Ms. Gibbs, Mr. Gilanyi, Mr. Kelly

Employment-Substitute

Motion by Mr. Kelly, seconded by Mr. Freeman to approve Rebecca Bucco as a substitute health professional on an as needed basis for the 23.24 school year.

Roll Call: YES:. Mrs. Dunn, Mr. Freeman, Ms. Gibbs, Mr. Gilanyi, Mr. Kelly

Volunteers

Motion by Mr. Kelly, seconded by Mr. Freeman to approve the following people as volunteers for the 23-24 winter sports season pending pre-employment requirements.

- Mike Ames- boys basketball
- Brian Picuch- girls basketball
- Tyler Caracanas-girls basketball

Roll Call: YES:. Mrs. Dunn, Mr. Freeman, Ms. Gibbs, Mr. Gilanyi, Mr. Kelly

Volunteers

Motion by Mr. Kelly, seconded by Mr. Freeman to approve the following people as volunteers for the 23-24 school year. They have completed the BCI process:

- Erin DeMoss
- Diane Hites
- Sarah Howes
- Mazie Silbaugh

Roll Call: YES:. Mrs. Dunn, Mr. Freeman, Ms. Gibbs, Mr. Gilanyi, Mr. Kelly

Resignation-Supplemental

Motion by Mrs. Dunn, seconded by Ms. Gibbs to accept the supplemental resignation of Linda Davenport as Destination Imagination Coordinator for the 23-24 school year.

Roll Call: YES:. Mrs. Dunn, Mr. Freeman, Ms. Gibbs, Mr. Gilanyi, Mr. Kelly

Donation

Motion by Mr. Gilanyi, seconded by Mr. Freeman to accept a donation of a dumbbell rack from Mr. & Mrs. Kirkland.

Roll Call: YES:. Mrs. Dunn, Mr. Freeman, Ms. Gibbs, Mr. Gilanyi, Mr. Kelly

Unpaid Leave

Motion by Mr. Kelly, seconded by Mrs. Dunn to approve an unpaid leave for Rita Smith on October 11 and 12, 2023.

Roll Call: YES:. Mrs. Dunn, Mr. Freeman, Ms. Gibbs, Mr. Gilanyi, Mr. Kelly

Unpaid Leave

Motion by Ms. Gibbs, seconded by Mr. Gilanyi to approve an unpaid leave of absence for Bridget Floyd for up to 30 days.

Roll Call: YES:. Mrs. Dunn, Mr. Freeman, Ms. Gibbs, Mr. Gilanyi, Mr. Kelly

Disposal

Motion by Mr. Freeman, seconded by Mrs. Dunn to approve to dispose of the following items that can no longer be used:

Brand	Type	Model	Serial #	Brand	Type	Model	Serial #	White tag #
Lenovo	Chromebook	N23	LR08ZGNX	Lenovo	Chromebook	N22	LR05LQEH	11293
Lenovo	Chromebook	N23	LR08ZJQG	Lenovo	Chromebook	N23	LR08ZLBV	
Lenovo	Chromebook	N23	LR08ZJSB	Lenovo	Chromebook	N22	LR05LSCL	11295
Lenovo	Chromebook	N23	LR08ZJXA	Lenovo	Chromebook	N22	LR05LSPA	11296
Lenovo	Chromebook	N23	LR08ZJXQ	Lenovo	Chromebook	N22	LR05T26U	11297
Lenovo	Chromebook	N23	LR08ZJXT	Lenovo	Chromebook	N22	LR064SN0	11280
Lenovo	Chromebook	N23	LR08ZJXU	Lenovo	Chromebook	N22	LR064T28	11282
Lenovo	Chromebook	N23	LR08ZJXV					
Lenovo	Chromebook	N23	LR08ZJY0					
Lenovo	Chromebook	N23	LR08ZK8P					
Lenovo	Chromebook	N23	LR08ZK8Q					
Lenovo	Chromebook	N23	LR08ZK8S					
Lenovo	Chromebook	N23	LR08ZKUP					
Lenovo	Chromebook	N23	LR08ZKXB					
Lenovo	Chromebook	N23	LR08ZLAL					
Lenovo	Chromebook	N23	LR08ZLDK					

Lenovo	Chromebook	N23	LR08ZLDM	
Lenovo	Chromebook	N23	LR08ZLDN	
Lenovo	Chromebook	N23	LR08ZLDU	
Lenovo	Chromebook	N23	LR08ZLDX	
Lenovo	Chromebook	N23	LR08ZLE0	
Lenovo	Chromebook	N23	LR08ZLE4	
Lenovo	Chromebook	N23	LR08ZLE5	
Lenovo	Chromebook	N23	LR08ZLE9	
Lenovo	Chromebook	N23	LR08ZLEC	
Lenovo	Chromebook	N23	LR08ZLEK	
Lenovo	Chromebook	N23	LR08ZLEN	
Lenovo	Chromebook	N23	LR08ZLEV	
Lenovo	Chromebook	N23	LR08ZLF7	
Lenovo	Chromebook	N23	LR08ZLF9	
Lenovo	Chromebook	N23	LR08ZLFE	
Lenovo	Chromebook	N23	LR08ZLFH	
Lenovo	Chromebook	N23	LR08ZLFS	
Lenovo	Chromebook	N23	LR08ZLJR	
Lenovo	Chromebook	N23	LR08ZLLG	
Lenovo	Chromebook	N23	LR08ZLMA	
Lenovo	Chromebook	N23	LR08ZLQN	

Roll Call: YES:. Mrs. Dunn, Mr. Freeman, Ms. Gibbs, Mr. Gilanyi, Mr. Kelly

Volunteers

Motion by Mr. Gilanyi, seconded by Ms. Gibbs to approve the following people as volunteers for program needs for the 23.24 school year, they have completed the BCI process.

Melissa Duncan

Heather McCaslin

Megan Robinson

Roll Call: YES:. Mrs. Dunn, Mr. Freeman, Ms. Gibbs, Mr. Gilanyi, Mr. Kelly

Employment-Supplemental

Motion by Mr. Kelly, seconded by Mrs. Dunn to approve the following supplemental contracts for 2023-2024 pending pre-employment requirements and contingent upon a sufficient number of eligible students participating as determined by Board policy.

Rhonda Balzer- prep bowl advisor- step NA, yrs exp NA

Joshua Miller- conditioning coach- step 1, 0 years experience

Susan Decker- bowling – 7%, step 1, 0 years experience

Tim Howard- bowling -4%- step 2, 5 years experience

Roll Call: YES:. Mrs. Dunn, Mr. Freeman, Ms. Gibbs, Mr. Gilanyi, Mr. Kelly

Resolution 23.24 –Resolution Agreement Regarding OCR Complaint #15-18-1380

Motion by Mr. Kelly, seconded by Ms. Gibbs to approve the following resolution:

**Resolution Agreement 23.24  
Southington Local School District  
OCR Complaint # 15-18-1380**

Southington Local School District (the District) submits this Resolution Agreement (the Agreement) to the U.S. Department of Education, Office for Civil Rights (OCR), to resolve the above-referenced complaint and to ensure the District's compliance with Section 504 of the Rehabilitation Act of 1973, 29 U.S.C. §794, and its implementing regulation at 34 C.F.R. Part 104, as well as with Title II of the Americans with Disabilities Act of 1990, 42 U.S.C. §12131 *et seq.*, and its implementing regulation at 28 C.F.R. Part 35.

The District agrees to take the actions listed below in order to provide individuals with disabilities, in particular those with mobility impairments, access to the District's programs at its Chalker Building (the Building). Modifications made pursuant to this agreement will be done in accordance with the applicable requirements of Section 504 and Title II.

1. By April 15, 2024, the District will ensure that each of its programs, services or activities, conducted at the Building, when viewed in its entirety is accessible and usable by persons with disabilities. The District may comply with this requirement through any reasonable means such as, a redesign of equipment, reassignment of programs and activities to accessible buildings, delivery of services at alternate accessible sites, alteration of existing facilities and construction of new facilities, auxiliary aids and services, virtual and/or video presentment, or any other innovative methods that result in making each of its programs and activities accessible to disabled persons. As a historic property, the District may achieve compliance by using audio-visual materials and devices to depict those portions of a historic property that cannot otherwise be made accessible, assigning persons to guide disabled individuals through portions of the property that cannot otherwise be made accessible or by adopting other innovative methods. The District is not required to make structural changes in existing facilities when other methods are effective in achieving compliance, the physical alteration would destroy the historic significance of the property, or it would result in a fundamental alteration in the nature of a service or program. In choosing among available methods for meeting the requirements of this section, the District will give consideration to those methods that offer programs, services, or activities to disabled persons in the most integrated setting appropriate after consultation with the disabled person who will use them.

**REPORTING REQUIREMENT:** By December 1, 2023, the District will identify those programs, services and activities occurring at the Building which are inaccessible to disabled individuals and submit for OCR's approval, a plan detailing the method, steps and timeframe it will undertake to achieve accessibility for those programs, services and activities.

Upon OCR's approval of the plan, the District will begin its implementation of the plan. By April 15, 2024, the District will provide OCR with documentation that it has implemented its plan and is ensuring that each of its programs, services or activities occurring at the Building is accessible and usable by persons with disabilities, pursuant to the terms of this Resolution Agreement.

2. By January 8, 2024, the District will develop policies and procedures for ensuring that programs, services and activities occurring at the Building are accessible and usable by persons with disabilities who seek to make use of the programs, services and activities, in accordance with this Resolution Agreement. To the extent that the District elects to alter or renovate the Building or parts thereof, such alterations, renovations, and new construction will conform to the standards for new construction of the 2010 ADA Standards for Accessible Design, the Uniform Accessibility Standards, published on April 1, 1988, or the Americans with Disabilities Act Accessibility Guidelines, effective January 26, 1992.

**REPORTING REQUIREMENT:** By January 15, 2024, the District will submit to OCR its policies and procedures for ensuring that its programs, services and activities occurring at the

Building are accessible and usable by persons with disabilities who seek to make use of the programs, services and activities and, if the District elects to alter or renovate the Building, the District will submit documentation that its alterations or renovations conform to 2010 ADA Standards for Accessible Design, the Uniform Accessibility Standards, published on April 1, 1988, or the Americans with Disabilities Act Accessibility Guidelines, effective January 26, 1992.

3. By March 1, 2024, the District will provide training to all District employees assigned to duties at or in connection with the Building to ensure all such employees are knowledgeable about the policies and procedures and their responsibilities in ensuring that all District programs, services and activities occurring at the Building are accessible and usable by persons with disabilities.

REPORTING REQUIREMENT: By March 22, 2024, the District will submit to OCR documentation that it provided training to all District employees assigned to duties at or in connection with the Building regarding their responsibilities in ensuring that District programs, services and activities occurring at the Building are accessible and usable by persons with disabilities.

4. By March 15, 2024, the District will provide notice to disabled persons of its willingness to consider requests to relocate programs, services and activities scheduled to occur at the Building to an accessible location or make reasonable accommodations, such as through virtual/video presentment, and provide the name of a person or office to contact to request relocation and/or other accommodations. Such notice will be posted on the District's website and in District buildings.

REPORTING REQUIREMENT: By March 22, 2024, the District will submit to OCR copies of the notice(s) posted in its buildings and the address of the website where the notice is posted verifying that it provided notice to disabled persons of its willingness to consider requests to relocate programs, services and activities to an accessible location or make reasonable accommodations and provide the name or office to contact to request relocation and/or other accommodations.

### **General Requirements**

The District understands that OCR will not close the monitoring of this agreement until OCR determines that the District has fulfilled the terms of this agreement and is in compliance with Section 504 and its implementing regulation at 34 C.F.R. §§104.4(a), 104.21, and 104.22, and Title II and its implementing regulation at 28 C.F.R. §§35.130(a), 35.149, and 35.150, which were at issue in this case.

The District understands that, by signing this agreement, it agrees to provide data and other information in a timely manner in accordance with the reporting requirements of this agreement. Further, the District understands that during the monitoring of this agreement, if necessary, OCR may visit the District, interview staff and students, and request such additional reports or data as are necessary for OCR to determine whether the District has fulfilled the terms of this agreement and is in compliance with Section 504 and its implementing regulation at 34 C.F.R. §§104.4(a), 104.21 and 104.22, and Title II and its implementing regulation at 28 C.F.R. §§35.130(a), 35.149, and 35.150.

The District understands and acknowledges that OCR may initiate administrative enforcement or judicial proceedings to enforce the specific terms and obligations of this Agreement. Before initiating administrative enforcement (34 C.F.R. §§100.9, 100.10), or judicial proceedings to enforce this Agreement, OCR shall give the District written notice of the alleged breach and a minimum of sixty (60) calendar days to cure the alleged breach.

Executive Session- O.R.C. 121.22 as needed-7:04 p.m. – 7:15 p.m.

Motion by Mr. Freeman, seconded by Mr. Gilanyi to enter into executive session for the purpose of discipline

Roll Call: YES:. Mrs. Dunn, Mr. Freeman, Ms. Gibbs, Mr. Gilanyi, Mr. Kelly

Resume Regular Session

Motion by Mr. Freeman, seconded by Mr. Gilanyi to resume regular session.

Roll Call: YES:. Mrs. Dunn, Mr. Freeman, Ms. Gibbs, Mr. Gilanyi, Mr. Kelly

Motion to Adjourn-7:16 p.m.

Motion by Ms. Gibbs, seconded by Mrs. Dunn to adjourn the October 25, 2023 regular meeting.

Roll Call: YES:. Mrs. Dunn, Mr. Freeman, Ms. Gibbs, Mr. Gilanyi, Mr. Kelly

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Board President

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Treasurer